



Nominating Committee Meeting Minutes – February 15, 2023 Zoom

Present

Board: Michael Connors (NC Chair), Thomas Wehland, Brenda Harper, Kirsten Lindquist

Staff: Emily Walter, Kiya Villarreal, Alex Villagrana

1. **Welcome and Review** - The meeting commenced at 6:03pm by Mike.

2. **Approve Minutes**

Consensus to approve the October 2022 Nominating Committee minutes.

3. **Election Timeline**

- Discussed the election timeline and potentially moving elections to the spring in the future.
- Discussed changing the Annual Membership Meeting (AMM) date window to work better with elections and promoting candidates. Currently, AMM must take place sometime in the month of October.

AGREEMENT: Both the election timeline and AMM timeframe will be discussed further at an upcoming Policies & Procedures Committee meeting.

- Reviewed a draft election timeline for 2023. A big factor in determining the timeline is knowing what date AMM will be.

AGREEMENT: Discuss AMM at the March board meeting.

This agenda item will be continued at the March Nominating Committee meeting.

4. **Candidate Qualifications**

The committee reviewed current qualifications and discussed additional qualifications to consider adding to the Board Policy Manual.

Must be 21 years of age.

Currently you must be 18 years of age. The question arose that board officers are on the Co-ops ABC license and whether or not someone under the age of 21 could then be an officer.

ACTION – Kirsten will talk to ABC to find out the legalities of this.

Must have attended a minimum of 1 board meeting within (insert time frame).

- We don't want to make it harder to run for the board.
- What if the election timeframe and time of which you start to serve on the board were separated by a month, so newly elected candidates could attend one meeting before starting their new term?

AGREEMENT: Discuss further at the next PPC meeting, along with the election timeline.

No person may serve as a director if that person's service as a director would result in two or more related persons being directors at any one time. The term "related person" means the spouse, child, grandchild, sibling or parent of the person, domestic partner and any individual sharing the household of the person.

- The committee likes defining the term "related person" to be included in the Board Policy Manual.

AGREEMENT: To be discussed again at the March Nominating Committee meeting.

5. **Application Materials**

The committee reviewed the 2022 application materials and discussed content updates for 2023.

- Make the deadline clear, along with postmark dates.
- Add new qualifications, if any.

6. **Board Recruitment**

- Brenda – Tabling. Tabling. Tabling.

- Alex – chamber of commerce mailing list. Videos of board members.
 - o Brenda – I think it would be great if multiple board members are in the same video.
- Kirsten – email outreach.
- Mike – could board and marketing staff table together to promote the Co-op?
- Brenda – “Hop on Board”
- Thomas – 98% of people I’ve tried to recruit – the thing that stops them is time. In our messaging to people, I’d like to come up with a cohesive message as to why you should run for the board and spend your time on the board.
- Mike – direct recruitment outreach to Cal Poly Humboldt and College of the Redwoods.
- Kirsten – let’s talk to past board members and get their stories about the great things the board has accomplished.

ACTION: Alex will start developing a video plan, with input from Thomas and Brenda.

7. Voting System

- Mike – I believe we would have a better democratic process if we have ranked choice voting. I would like to discuss this further at the March meeting.

8. Next Agenda Items

Next meeting March 9

- Timeline (action)
- Qualifications (action)
- Recruitment videos
- Voting system

Meeting adjourned at 7:46pm

Minutes by Emily Walter